

Call for Staff Mobility

(Researchers, Faculty, and Training)

PNRR-TNE International Mobility Programme - Assessing Constitutional Crisis Impact and Security (IMP-ACCTS)

Project Proposal TNE23-00057 – CUP B61I24000450006

A selection process is launched for the allocation of mobility grants for research, teaching, and training at partner universities of the PNRR/TNE IMP-ACCTS Project (CUP B61I24000450006), listed in *Annex A*.

The mobility period can commence from January 2025 and must be completed by March 31, 2026.

The mobility opportunities must adhere to the following criterion: staff from Italian universities can only carry out mobility at a foreign university, while staff from foreign partners must carry out mobility at an Italian university.

1 - Duration of Mobility and Eligible Activities

Mobility for teaching or training staff must last a minimum of 5 effective days and a maximum of 3 months, excluding travel days.

The mobility periods must be agreed upon with the host universities.

Mobility for academic staff for research or teaching (*Staff Mobility for Researching or Teaching*):

- Mobility for **teaching** activities by faculty members of partner universities;
- Mobility for **research** activities by researchers and faculty members of partner universities.

Mobility for administrative staff for training (*Staff Mobility for Training*):

- Mobility aimed at professional development for **teaching** and administrative staff. This may include training events abroad (excluding conferences) and periods of job shadowing/observation/training at a partner university.

2 - Funding

The PNRR/TNE IMP-ACCTS international mobility project provides financial support for participants, as detailed in the attached table (*Annex C*):

- Individual support;
- Travel support;
- Teaching support, which will be based on the number of actual academic teaching hours completed at the host university and agreed upon before mobility;
- Research grant: researchers and faculty members engaging in research mobility may submit projects aimed at resulting in co-authored work or publications between the candidate and members of the host university, which may be supported with appropriate research grants. The grants will be based on the projected scientific impact of the work/publication, as assessed by the Commission described in Article 4.

3 - Application Submission

Applications must be completed on the designated application form available at <https://sites.google.com/unisi.it/imp-accts-project> and on the international mobility pages of the partner universities.

The following documents must be attached to the application:

- 1) Curriculum Vitae
- 2) For *teaching staff mobility*: the "*Mobility Agreement for teaching*" form, duly completed and signed by the applicant and the host university. Any request for a teaching grant must be explicitly indicated in the application.
- 3) For *research staff mobility*: the "*Mobility Agreement for researching*" form, duly completed and signed by the applicant and the host university. Any request for a research grant must be explicitly indicated, and in such cases, a project agreed upon with the host university, intended to result in co-authored work or publications, must be attached.
- 4) For *training staff mobility*: the "*Mobility Agreement for training*" form, duly completed and signed by the applicant, the host university, and the applicant's home institution.
- 5) A valid ID document.

Applications, with all required documents, must be submitted to the applicant's home university. After a pre-selection process, as outlined in Article 4, the selected applications must be forwarded by the home university to imp-accts+STAFF@unisi.it **at least 90 days before the planned mobility**.

Applications will be reviewed, and grants awarded until the financial resources are exhausted.

4 - Evaluation of Applications and Participant Selection

Applications will be evaluated in two stages:

First Stage (by the home university):

The applicant's home university will verify eligibility and rank applications based on the following criteria:

- Consistency and relevance of the teaching, training, or research program;
- Priority is given to candidates from linguistic, religious, or other cultural minorities;
- Gender balance will be ensured. To ensure gender balance, efforts will be made to admit an equal number of candidates from both genders. Any remaining spots will be reassigned based on the overall ranking.

Second Stage (by the Italian Partnership):

Applications will be evaluated by a Commission composed of the four scientific coordinators from the four Italian partner universities of the TNE23-00057 project or their delegates. An administrative staff member will participate as a secretary. The committee will compile the final ranking based on the same criteria described above. The ranking will be approved according to the internal procedures of each university.

The Commission will meet monthly, including online, to evaluate submitted applications.

For teaching mobility, the Commission will determine the teaching grants, considering the number of teaching academic hours to be completed at the host university.

For research mobility, the Commission will evaluate the project intended to result in co-authored work or publications and will award the research grant based on the projected scientific impact of the work/publication.

Candidates deemed eligible but not awarded a PNRR/TNE mobility grant will be placed on a reserve list. In the event of a withdrawal by a grant winner, these candidates may participate in the mobility program.

The list of selected candidates for each destination will be published on the <https://sites.google.com/unisi.it/imp-accts-project> website and the international mobility pages of the partner universities. Selected candidates and eligible candidates will also be notified by email.

5 - Financial Contributions and Payment Procedures

The contributions specified in Article 2 will be paid after the completion of mobility, following Italian law and the internal rules of each partner university.

For the disbursement of *Teaching support*, it is necessary to submit official certificates of the actual teaching academic hours completed at the host university.

For the disbursement of *Research grants*, a scientific report describing the completed project and providing specific details about the publication of results must be submitted.

The financial support provided by the PNRR/TNE IMP-ACCTS international mobility project is compatible with other grants provided by regional authorities or other entities, as long as these funds do not originate from European sources, in compliance with the ban on double funding.

6 - Obligations of Grant Recipients

6.1. Before Departure:

Visa Requirement (if applicable): The partner universities will inform incoming grant recipients about visa procedures. Italian universities will issue all selected candidates a statement indicating the amount of the PNRR/TNE grant. The host universities will issue an acceptance letter.

6.2. Upon Return:

Upon returning from mobility, participants must send the following documents to imp-accts+STAFF@unisi.it :

- Attendance Certificate issued by the host university, indicating the start and end dates of mobility. For teaching mobility, the certificate must also indicate the teaching academic hours completed;
- Copies of travel documents (e.g., train, plane tickets) and boarding passes if applicable;
- Final Report (Survey) describing the research, teaching, or training activities carried out during mobility.

All documentation and information related to PNRR/TNE mobility will be available at <https://sites.google.com/unisi.it/imp-accts-project> .

7 - Insurance

The partner universities of the IMP-ACCTS project offer accident and third-party liability insurance at the place of study/work to all participants.



Participants are required to ensure they have adequate health coverage during their stay abroad, under the host country's regulations.

8 - Safety Conditions

All mobility is subject to an assessment of the security conditions in the destination countries, based on local and national provisions. For students departing from Italian universities, the guidelines of the Italian Ministry of Foreign Affairs and International Cooperation (MAECI) will be followed.

The PNRR/TNE IMP-ACCTS Commission reserves the right to exclude applications to countries or regions deemed unsafe due to political crises, armed conflicts, or humanitarian crises.

9 - Personal Data Processing and Confidentiality

Regarding the processing of personal data submitted by applicants in connection with the PNRR/TNE IMP-ACCTS project, reference should be made to the privacy notice provided by the partner universities. This notice can be found in *Annex D*.



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Annex A

List of partner universities

Italian Partners	Foreign Partners
Università di Siena	University of Tirana [omissis]
Università Milano Bicocca	University of Prishtina University of Skopje Union University Belgrade University of Banja Luka University of Mostar University of Sarajevo
Università del Salento	Mediterranean University of Albania



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Annex B

NONE



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DEGLI STUDI
DI CAGLIARI



**UNIVERSITÀ
DEL SALENTO**



UNIVERSITÀ
DEGLI STUDI
BICOCCA



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Annex C: Financial Support

	Travel Support	Green travel (*)	Individual support	Merit support	Teaching support	Research Grant	La Rondine Grant
Students	410,00 Euro	470,00 Euro	850,00 Euro/monthly	400.00 Euro	N/A	N/A	N/A
Staff	410,00 Euro	470,00 Euro	- €190.00 up to the 14th day of mobility - €133.00 from the 15th to the 90th day of mobility	N/A	300,00 Euro/academic teaching hour	1.500,00 Euro	N/A

* Green travel means traveling using transport that guarantees a lower level of CO2 emissions (such as train, car sharing, or bus).



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			(equal to 70% of the daily amount)				
Advanced Skills	410,00 Euro	470,00 Euro	<p>- €190.00 up to the 14th day of mobility</p> <p>- €133.00 from the 15th to the 90th day of mobility (equal to 70% of the daily amount)</p>	N/A	500,00 Euro/academic teaching hour	1.000,00 Euro	<p>Winter School (10 days):</p> <ul style="list-style-type: none"> For groups of 10 to 20 participants: €3000 per person + VAT if applicable For groups of 21 to 30 participants: €2600 per person + VAT if applicable



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							<p>Summer School (5 days):</p> <ul style="list-style-type: none"> For groups of 10 to 20 participants: €2200 per person + VAT if applicable <p>For groups of 21 to 30 participants: €1900 per person + VAT if applicable</p>
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Annex D

Processing of Personal Data

In accordance with Regulation (EU) 2016/679 (General Data Protection Regulation, "GDPR") and Legislative Decree 196/2003, as amended by Legislative Decree 101/2018, the personal data provided by students under the mobility program call for the project named International Mobility Programme-Assessing Constitutional Crisis impactT and Security, henceforth referred to as IMP-ACCTS, (CUP: B61I24000450006), funded by PNRR, will be processed in compliance with the principles of lawfulness, fairness, transparency, and confidentiality.

Art. 1 - Joint Data Controllers

The joint data controller is the University of Siena, with its registered office at Banchi di Sotto no. 55, 53100 Siena, represented by the Rector Prof. Roberto Di Pietra. The contact details of the data controller are:

Email: rettore@unisi.it

PEC: rettore@pec.unisipec.it

The joint data controller is the University of Cagliari, with its registered office at Via Università no. 40, 09124 Cagliari, represented by the Rector Prof. Francesco Mola. The contact details are:

Email: privacy@unica.it

PEC: protocollo@pec.unica.it

The joint data controller is the University of Milano-Bicocca, with its registered office at Piazza dell'Ateneo Nuovo no. 1, 20126 Milano, represented by the Rector Prof. Giovanna Iannantuoni. The contact details are:

Email: rettorato@unimib.it

PEC: ateneo.bicocca@pec.unimib.it

The joint data controller is the University of Salento, with its registered office at Piazzetta Tancredi no. 7, 73100 Lecce, represented by the Rector Prof. Fabio Pollice. The contact details are:

Email: rettore@unisalento.it

PEC: amministratore.centrale@cert-unile.it



Art. 2 - Data Protection Officer (DPO)

The Data Protection Officer (DPO) of the University of Siena is Dr. Chiara Silvia Armida Angiolini. She can be contacted at the email address rpd@unisi.it or via certified email at rpd@pec.unisipec.it for any matters concerning the processing of personal data.

The DPO of the University of Cagliari can be reached at dpo@unica.it or via certified email at protocollo@pec.unica.it for any matters concerning the processing of personal data.

The DPO of the University of Milano-Bicocca is Dr. Emanuela Mazzotta. She can be reached at rpd@unimib.it or via certified email at rpd@pec.unimib.it for any matters concerning the processing of personal data.

The DPO of the University of Salento is Dr. Giuseppina Campanile. She can be reached at dpo@unisalento.it or via certified email at amministrazione.centrale@unicert-unile.it for any matters concerning the processing of personal data.

Art. 3 - Purposes of Processing

The personal data collected will be processed for the following purposes:

- Management of student participation in international mobility programs;
- Organization of activities related to mobility, including contacts with partner universities;
- Fulfillment of administrative and legal obligations;
- Administrative management of the IMP-ACCTS project;
- To assert, exercise, or defend a legal right.

Art. 4 - Legal Basis for Processing

The legal basis for the processing of personal data is:

- Art. 6, para. 1, lett. a) of the GDPR: explicit consent of the data subject for one or more specific purposes;
- Art. 6, para. 1, lett. b) of the GDPR: processing is necessary for the performance of the mobility program participation contract or pre-contractual measures;
- Art. 6, para. 1, lett. c) of the GDPR: processing is necessary to comply with legal obligations to which the data controller is subject, particularly in education, international cooperation, and student safety;
- Art. 6, para. 1, lett. e) GDPR: processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller.

The processing of personal data belonging to "special categories" (formerly "sensitive data") capable of revealing "racial or ethnic origin, political opinions, religious or philosophical





beliefs, trade union membership, as well as genetic data, biometric data for uniquely identifying a natural person, health data, or data concerning a person's sex life or sexual orientation" (Article 9 Reg. EU 2016/679) will be carried out based on at least one of the exceptions provided for in Art. 9 Reg. EU 2016/679:

- The explicit consent of the data subject for one or more of the purposes listed in section III of this information notice;
- The necessity to assert, exercise, or defend a legal right.

Art. 5 - Processing Methods

Personal data will be processed using electronic and paper-based methods, and appropriate technical and organizational measures will be adopted to ensure data security and protection against unauthorized access, loss, or disclosure.

Webex platforms will be used among the processing methods, for which the following link provides the [relevant privacy policies](#).

Art. 6 - Data Recipients

Personal data may be shared with:

- Partner universities, both within and outside the European Union, in managing the mobility program;
- Public authorities and other entities, as required by law, for control, security, and legal compliance purposes.

In the event of data transfers to third countries, all appropriate measures will be taken to ensure an adequate level of protection for personal data, in compliance with Articles 44-49 of the GDPR. For such transfers, the University will evaluate the existence of an adequacy decision by the European Commission, and, in any case, ensure the legality of the transfer under the applicable regulatory conditions.

Art. 7 - Data Retention Period

Personal data will be retained for the time strictly necessary to manage the purposes for which it was collected and any related legal retention obligations. After this period, the data will be deleted or anonymized.

Art. 8 - Rights of Data Subjects

Each data subject may exercise all rights provided for in Articles 15 and following of Reg. EU 2016/679 (GDPR), particularly:

- Access to personal data and all other information mentioned in Article 15 of the GDPR;
- Rectification of inaccurate data and/or supplementation of incomplete data as per Article 16 of the GDPR;



- Erasure ("right to be forgotten") as provided for by law, particularly Article 17 of the GDPR;
- Restriction of processing in the cases outlined in Article 18 of the GDPR;
- Objection to processing as per Article 19 of the GDPR;
- Data portability, where applicable, as per Article 20 of the GDPR.

As prescribed by European regulations, data subjects also have the right to withdraw consent at any time, without affecting the lawfulness of processing based on the consent provided before the withdrawal.

Art. 9 - How to Exercise Rights and File Complaints with the Data Protection Authority

If the data subject wishes to exercise the rights described above, they may contact the data controller using the contact details provided in point 1 of this notice.

A response will be provided as quickly as possible. The Regulation provides that the response be given within one month of the request, which may be extended by two additional months if necessary, considering the complexity and number of requests.

The data subject also has the right to file a complaint with the Supervisory Authority in accordance with Article 77 of Reg. EU 2016/679. In Italy, the role of the Supervisory Authority is exercised by the Data Protection Authority (<https://www.garanteprivacy.it>).

Art. 10 - Provision of Data and Consequences of Refusal

The provision of the requested personal data is necessary for the assignment of mobility scholarships and related funding. Failure to provide such data will make it impossible to proceed with the scholarship assignment and the provision of the financial contributions. The data will be processed exclusively for the purposes mentioned in section III of this information notice.

The refusal to provide the necessary data will prevent the data controller/joint controllers from assigning the mobility scholarship, providing financial contributions, and fulfilling the associated legal obligations.

The provision of data belonging to special categories is optional.